

Key Realty Document Control Invoice

In every real estate transaction there are a number of requirements that each real estate office must do to maintain an accurate account of records in order to safeguard the consumers' interest in a real estate transaction. A fee is assessed to defray the costs incurred for the management and storing of all real estate records for five years as required by Nevada State law as well as to offset other requirements such as money for errors and omissions per file. This fee is based on the listing or selling price of the real property involved in the transaction.

Client Name: _____

Property Address: _____

Title Company: _____

Escrow Officer: _____

Escrow Number: _____

Agent: _____

We, the undersigned, give authorization to the above listed title company to withhold _____ for the document control fee to be paid to Key Realty as agreed to by the seller and the buyer. We, the undersigned, were made aware of this cost, understand it, and freely agree to it.

Client Date

Client Date